

TENANT APPLICATION FORM FOR HOUSING BENEFIT CLAIMENTS

Please complete this application form fully.

We regret that no explanation can be given should we be unable to accept you as a tenant

Personal Information:

Address Of Property Applying for:

Title: First Name:..... Middle Name(s): Surname:

Date Of Birth: Age: National Insurance Number:

IF YOU ARE UNDER 25 YEARS OLD, PLEASE SEE A MEMBER OF STAFF FOR DETAILS

When would you like the Tenancy to start?:

Are You: Renting Privately: Council Tenant: With Parents: Homeowner:

Current Address:

..... Post Code:

Telephone: Day: Evenings: Mobile:

Emergency Contact Number: Name: Relation:

Email Address:

Previous Address (if less than three years at above):

..... Post Code:

Children:

Name: Age: Do You Smoke: Yes No

Name: Age: Any Pets: Yes No

Name: Age: Type:

Name: Age: How Many:

Are you claiming Housing Benefit at the moment? Yes No

If so, what is your weekly portion?

Do you have any other income? Yes No

If so, please make a note of your income:

.....

.....

.....

Current Landlord / Letting Agents Details:

Name Of Letting Agent / Landlord:

Address:

..... **Post Code:**

Daytime Number: **Evening:** **Mobile:**

Email Address:

Previous Rent: £..... *Per Calendar month / 4 weekly / week*

Previous Landlord / Letting Agents Details:

Name Of Letting Agent / Landlord:

Address:

..... **Post Code:**

Daytime Number: **Evening:** **Mobile:**

Email Address:

Previous Rent: £..... *Per Calendar month / 4 weekly / week*

Previous Employment History:

Position Held: **How Long Were You Employed Here? :**

Company: **Address:**

.....

Post Code: **Salary Per Month:**

Additional Information:

Have you any previous COUNTY COURT JUDGEMENTS OR BANKRUPTCY: Yes No

Do you have any Criminal Records? Yes No

If so, how long ago was it, and what was it for?

I / We,, hereby confirm that all the information given above is correct.

Signed: _____ Dated: _____

Once this form has been completed, please speak to a member of staff to discuss the financial side of letting.